



AMERICAN BATTLE MONUMENTS COMMISSION

Date: 3/7/2019

Mr. Russ Kick
MuckRock.com

FOIA Tracking #: 2019-05

Dear Mr. Kick:

This is to acknowledge receipt of your Freedom of Information Act (FOIA) request dated 2/27/2019, and received in this Office on 3/6/2019, for:

- “Your Agency’s FOIA Request Log covering 2018, which includes a field showing the subject of each request and a field for the final disposition.”

The Freedom of Information Act Office is processing your request on behalf of the American Battle Monuments Commission.

For your information, we use multiple tracks to process requests, but within those tracks we work in an agile manner, and the time needed to complete our work on your request will necessarily depend on a variety of factors, including the complexity of our records search, the volume and complexity of any material located, and the order of receipt of your request. For example, our data indicates that requests in the simple and expedited tracks take about one week, and complex track requests average 21 days. At this time we have assigned your request to the simple track. In an effort to speed up our process, you may wish to narrow the scope of your request to limit the number of potentially responsive records so that it can be placed in a different processing track. You can also agree to an alternative time frame for processing, should records be located; or you may wish to await the completion of our records search to discuss either of these options.

If you have any questions or wish to discuss reformulation or an alternative time frame for the processing of your request, you may contact the analyst handling your request at foia@abmc.gov, or our FOIA Public Liaison, Jennifer Li, for any further assistance and to discuss any aspect of your request at:

American Battle Monuments Commission
2300 Clarendon Blvd, Suite 500
Arlington, VA 22201
Telephone: (703) 696-6781
Email: lij@abmc.gov

You may also contact the Office of Government Information Services (OGIS) of the National Archives and Records Administration to inquire into the FOIA mediation services they provide. OGIS can be contacted at the following:

Office of Government Information Services
National Archives and Records Administration
8601 Adelphi Road
College Park, Maryland, 20740
Telephone: (202) 741-5770
Facsimile: (202) 741-5769
Toll-Free: (877) 684-6448
Email: ogis@nara.gov

We have not yet made a decision on your request for a fee waiver. We will do so after we determine whether fees will be assessed for this request. In your letter you agreed to pay fees up to \$0 in the event that a fee waiver is not granted.

I regret the necessity of this delay, but I assure you that your request will be processed as soon as possible.

If you have any questions or wish to discuss reformulation or an alternative time frame for the processing of your request, you may contact me by telephone at (703) 696-8384, or you may write to me at: FOIA@ABMC.gov, or by mail via: FOIA Requestor Service Center, American Battle Monuments Commission, Suite 500, 2300 Clarendon Blvd, Arlington, Virginia, 22201. Lastly, you may contact our FOIA Officer and FOIA Public Liaison, Jennifer Li, via email: lij@abmc.gov, or by telephone at (703) 696-6781, if you have any questions regarding this matter.

Sincerely,

Beatriz Collazo
Records Officer
FOIA Assistant